

Risk Assessment Document for Angling Council Ireland

This risk assessment considers the potential for harm to come to children whilst they are in Angling Council Ireland's care. This risk assessment precedes the Child Safeguarding Statement (Section 11 (1b) Children First Act 2015) which is developed following this risk assessment process. In accordance with the requirements of Section 11 (1) of the Children First Act 2015 the risk is of abuse and not general health and safety risk (covered under a separate H&S policy and risk assessment).

Section 11 (1) of the Children First Act 2015 states that where a person proposes to operate as a provider of a relevant service, he or she shall, within 3 months from the date on which he or she commences as such a provider—

(a) Undertake an assessment of any potential for harm to a child while availing of the service (in this section referred to as a “risk”).

Potential risk of harm to children	Risk Rating L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...	Revised Risk Rating
CLUB & COACHING PRACTICES					
Lack of coaching qualification	H	- Coach education policy - Recruitment policy	National	<i>Proof of qualification to be confirmed</i>	<i>L</i>
Supervision issues	M	- Supervision policy - Coach education policy	National	<i>Ongoing review, policy and implementation throughout federations</i>	<i>L</i>
Unauthorised photography & recording activities	H	- Photography and Use of Images policy - ACI Data Protection Policy - ACI Breach of Data Protection Policy	National Regional and Club	<i>Ongoing review of policy and practice implementation throughout federations</i>	<i>L</i>
Behavioural Issues	M	- Code of Conduct - Safeguarding Level 1 (min) - Complaints & Disciplinary Policy	National Regional and Club	<i>Ongoing training, review of induction across all member federations, Full implementation of ACI Complaints and Disciplinary Procedures</i>	<i>L</i>

Potential risk of harm to children	Risk Rating L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...	Revised Risk Rating
Lack of gender balance amongst coaches	M	- Coach education policy - Supervision policy	National Regional and Club	<i>Ongoing review, promote gender balance within federations, involve approved carers to supplement gender balance difficulties where necessary</i>	M
No guidance for travelling and away trips	H	- Travel/Away trip policy - Child Safeguarding Training	National/ Regional/Club	<i>Maintain a record of briefings for away teams by team managers and maintain a record of attendance sheets. Identify any gaps, Ongoing review. Ensure all supervisors have Garda vetting and the appropriate Safeguarding training</i>	L
Lack of adherence with Misc .procedures in Safeguarding policy (i.e. mobile, photography, transport)	M	- Safeguarding policy - Complaints & disciplinary policy - Data Protection Policy - Breach of Data Protection Policy	National/ Regional /Club	<i>Ongoing monitoring and review of supervision and reporting procedures by NGB Chairman. Federation Chairs to notify ACI Chair of any issues if and when they may arise. CCO's to report and breaches of Misc. procedures to NCO</i>	L
COMPLAINTS & DISCIPLINE					
Lack of awareness of a Complaints & Disciplinary policy	H	- ACI Complaints & Disciplinary procedure/policy - Communications procedure	National/ Regional /Club	<i>Complaints and Disciplinary Procedures to be made available and explained during induction training. Introduce attendance sheets for briefings on Complaints & Disciplinary Procedures to ensure compliance. Immediate action needed to ensure all clubs are compliant. Greater communication required</i>	L
Difficulty in raising an issue by child & or parent Reason: Covered above	H	- ACI Complaints & Disciplinary procedure/policy - Communications procedure	National/ Regional ?Club	<i>Review the communication/ responsibilities of the procedure/policy or implementation plan as required</i>	L
Complaints not being dealt with seriously	H	ACI Complaints & Disciplinary procedure/policy	National/ Regional/Club	<i>Ongoing review, Report at club, regional and NGB meetings as an agenda item under child protection. Where necessary, prioritise as</i>	L

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				<i>immediate action item with Mandated Person</i>	
REPORTING PROCEDURES					
Lack of knowledge of organisational and statutory reporting procedures	H	- Reporting procedures/policy - Coach education policy - Code of Conduct /Behaviour	NGB CCO DLP	<i>Make policies and procedures available</i> <i>Include in Safeguarding Training (L1)</i> <i>Include in Coach Education Training</i>	L
No Mandated Person appointed	H	Reporting procedures/policy	NGB	<i>Publicise identity of Mandated Person</i> <i>Train Mandated Person in their role</i>	L
No DLP Appointed	H	Reporting procedures/policy	NGB Club	<i>Train all DLPs Safeguarding 1, 2 & 3</i> <i>Publicise identity of DLPs</i>	L
Concerns of abuse or harm not reported	H	- Reporting procedures/policy - Child Safeguarding Training – Level 1	MP DLP	<i>Include in Safeguarding Training (L1)</i> <i>Publicise names of CCOs, DLPs, MP(s)</i> <i>Publicise internal and external reporting procedures</i>	L
Not clear who YP should talk to or report to		Post the names of CCOs, DLPs and MP	CCO DLP	<i>Communicate in Club</i> <i>Include in Safeguarding Training (L1)</i>	L
FACILITIES					
Unauthorised access to designated children's play & practice areas and to changing rooms, showers, toilets etc.	H	- Supervision policy - Coach education	NGB Club CCO DLP DLP	<i>Clarify responsibilities before session starts,</i> <i>Supervise and monitor.</i>	L
Unauthorised exit from children's areas	H	- Supervision policy - Coach education	NGB /Club CCO DLP DLP	<i>Clarify responsibilities before session starts,</i> <i>supervise and monitor</i>	L
Photography, filming or recording in prohibited areas	H	Photography policy and use of devices in private zones	NGB /Regions/Clubs CCO DLP	<i>Enforce policy in private changing and wet areas</i> <i>Supervise and regular monitoring</i>	L

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			DLP		
Missing or found child on site	H	Missing or found child policy	NGB/Regions/ Clubs, CCO DLP DLP	<i>Refer to policy and inform Gardai</i>	L
Children sharing facilities with adults e.g. dressing room, showers etc.	H	Safeguarding policy	NGB/Regional /Club	<i>Plan with facilities management to create a suitable child centred environment in shared facilities. Provide adequate gender balanced supervision</i>	L
RECRUITMENT					
Recruitment of inappropriate people	H	- Recruitment policy - Vetting procedure	NGB Club CCO Appropriate personnel	<i>Garda Vetting Reference checks Ongoing monitoring and review</i>	L
Lack of clarity on roles	M	Recruitment policy	Club	<i>Provide training and support for role Check job description Put supervision in place and review</i>	L
Unqualified or untrained people in role	H	Recruitment policy	NGB Club	<i>Check qualification Provide training and supervision Ongoing review</i>	L
COMMUNICATIONS AND SOCIAL MEDIA					
Lack of awareness of 'risk of harm' with members and visitors	H	- Child Safeguarding Statement - Training policy - ACI Staying Safe of Social Networking Sites Policy	National Club DLP CCO	<i>Communicate Child Safeguarding Statement</i>	L
No communication of Child Safeguarding	H	Child Safeguarding Statement – display	Club Executive DLP	<i>Communicate Child Safeguarding Statement Distribute Code or Sections as appropriate</i>	L

Potential risk of harm to children	Risk Rating L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...	Revised Risk Rating
Statement or Code of Behaviour to members or visitors		Code of Behaviour - distribute	Club Children's Officer	<i>Provide briefings to public or visitors</i>	
Unauthorised photography & recording of activities	H	- Photography and Use of Images policy - ACI Code of Conduct Internet Policy - ACI Staying Safe on Social Media Policy	NGB Regional Club	<i>Provide regular briefings on policies Ongoing monitoring, supervision and review</i>	L
Inappropriate use of social media and communications by under 18's	M	- Communications policy - Code of conduct - ACI Staying Safe of Social Media Sites - ACI Code of Conduct Internet Policy	NGB Regional/Club	<i>Ongoing monitoring, supervision and regular review Regular briefings on ACI Staying Safe on Social Media Policy and Code of Conduct Internet Policy</i>	L
Inappropriate use of social media and communications with under 18's	H	- Communications policy - Code of conduct. - ACI Staying Safe of Social Media Sites Policy - ACI Code of Conduct Internet Policy	NGB Regional/Club	<i>Ongoing monitoring, supervision, review Regular briefings on ACI Staying Safe on Social Media Policy and Code of Conduct Internet Policy</i>	L
GENERAL RISK OF HARM					
Harm not being recognised	H	- Safeguarding policy - Child Safeguarding Training	NGB Regional/Club	<i>Ongoing briefings on safeguarding, regular review of policy and procedures</i>	L
Harm caused by - child to child - coach to child - volunteer to child - member to child - visitor to child	H	- Safeguarding policy - Child Safeguarding Training - ACI Code of Conduct Internet Policy - ACI Staying Safe on Social	NGB Regional/Club	<i>Ongoing briefings, supervision, review of policies and procedures</i>	L

Potential risk of harm to children	Risk Rating L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...	Revised Risk Rating
		Media Policy			
General behavioural issues		- Code of Conduct - Code of Conduct Internet Policy - ACI Staying Safe on Social Media	NGB Regional/Club	<i>Take disciplinary action where necessary</i> <i>Sign code of conduct</i>	L

Explanation of terms used:

- **Potential risk of harm to children** – these are identified risks of harm to children whilst accessing activities in the Club/Region/Province/NGB.
- **Likelihood of harm happening** – the likelihood of the risk occurring in the club/region/NGB measured by you as Low/Medium or High.
- **Required Policy, Guidance and Procedure document**– indication of the policy required to alleviate the risk.
- **Responsibility** – provider should indicate where the responsibility for alleviating the risk lies.
- **Further action...** - indicates further action that might be necessary to alleviate any risk ongoing.

This Risk Assessment document has been discussed and completed by Angling Council Ireland NGB on 10/02/2020

Signed:



Name: Joe Birney

Role: Chairman

Date: 10/02/2020

Signed:



Name: Robert Seward

Role: Mandated Person, (ACI National Children's Officer)

Date: 10/02/2020